



# 35<sup>TH</sup> ANNUAL POW-WOW

September 24-25, 2016  
SATURDAY: 10 am – 6 pm  
SUNDAY: 10 am – 4 pm

## Rules and Regulations

*It is with great pleasure that we prepare for the 35<sup>th</sup> Annual Comanche County POW-WOW! Please note the following Rules and Regulations for the 2016 POW-WOW. Listed below is information to better your experience with us. We look forward to seeing you on THE 4<sup>TH</sup> WEEKEND IN SEPTEMBER! If you have any questions regarding the following information, please feel free to contact the Comanche Chamber at 325-356-3233 or [ComancheEvents@gmail.com](mailto:ComancheEvents@gmail.com)*

**\*\*Don't forget to LIKE us on Facebook for POW-WOW updates at [www.facebook.com/TheComancheCountyPowWow](http://www.facebook.com/TheComancheCountyPowWow) and use our personal hashtag on your social media platforms when posting about the event:**

## #PowWowPride2016

**ENTRY FORMS:** Signed entry form must be received with payment! **There will be a \$15 late fee after September 12, 2016.** You will receive 2 free Admission Badges with paid booth. **No new vendors accepted on the day of POW-WOW.**

**REFUNDS: NO REFUNDS RAIN OR SHINE!** No refunds for cancellations after July 31, 2016.

**RETURNED CHECKS:** There will be a \$30 fee for returned checks!

**FIRST-TIME EXHIBITORS:** MUST send a photo of items with entry form.

**RETURNING EXHIBITORS:** Deadline for returning vendors from 2015 to request same booth spot: **July 1, 2016.** \*All other applications accepted based on booth availability.

**TIME OF OPERATION:** Saturday, Sept. 24: 10 am – 6 pm. Sunday, Sept. 25: 10 am – 4 pm. Vendors must keep booths open until closing time each day. Vendors who leave or close before this time without permission will NOT be invited back.

**SET UP TIME:** 7 am – 9:30 am BOTH Saturday & Sunday. **\*Early set-up:** Friday, September 23 during the day until 7 pm.

**SALES TAX: VENDOR IS RESPONSIBLE FOR COLLECTING AND REMITTING OWN SALES TAX FOR SALES MADE AT POW-WOW!! A Texas State Comptroller will be present at the POW-WOW. Do not get yourself in trouble!**

**CRAFT BOOTHS:** Must have quality, **100% handcrafted items.** NO MANUFACTURED ITEMS OR IMPORTS IN CRAFT BOOTHS. If these are found in your booth, you will be asked to remove the item(s). Booths will be screened throughout the POW-WOW. Violators of this rule will be asked to leave and will NOT be invited back. **LIMIT: 4 BOOTHS!** **\*LIST ALL ITEMS FOR SALE—meaning a complete inventory! NO FLEA MARKET ITEMS!!**

**COMMERCIAL BOOTHS:** Commercial Booths are for commercial businesses and for new, imported and manufactured items that are NOT handcrafted! **Limit: 4 booths.** **\*LIST ALL ITEMS FOR SALE—meaning a complete inventory!**

**\*\*See attached list of banned children's items\*\***

**FOOD BOOTHS:** Food booths will be limited to local clubs/organizations. Only exception will be unusual food items NOT sold by local group. **Limit: 2 booths!** List all items you wish to sell. No food items will be duplicated except baked goods. Food items assigned on a first come, first serve basis. **All vendors selling food must comply with Texas Department of Health safe food guidelines.** **IMPORTANT:** The POW-WOW reserves the rights to ALL DRINK CONCESSIONS (including bottled water). **NO ANIMALS ALLOWED IN FOOD AREAS.** (See dog ordinance)

**SIZE: ALL BOOTHS ARE 14ft x 14ft,** and most are located among shade trees.

**ELECTRICITY:** An electrical 110 outlet is \$10. This means you will be allowed ONE PLUG. (Cords NOT provided.) NO 220 outlets. No generators in the craft or commercial sections. **ELECTRICITY IS LIMITED.**

**SET UP:** As mentioned above- 7 am – 9:30 am, Saturday & Sunday. You are responsible for both set up and tear down of your booth. Unfortunately, no help can be provided.

**DISPLAY NEEDS:** Exhibitors will be responsible for ALL display needs (CANOPIES, TABLES, CHAIRS, EXTENSION CORDS, ETC.)

**DÉCOR & DISPLAY:** We encourage vendors to set up in a way that will bring the most success to their booth. \*Tips for better success: clean up booth area. Make booth display welcoming. Keep your property clean and tidy! ☺

**SMOKING:** We HIGHLY discourage smoking in booths. Please don't be that person.

**ANIMALS:** See attached dog ordinance as it will be enforced without exception.

**VEHICLES: WILL NOT BE ALLOWED IN THE PARK UNTIL EVENT'S CLOSE TIME. NO EXCEPTIONS!** You will receive ONE parking pass PER VENDOR and only that vehicle will be allowed past the gates on Saturday and Sunday. Vehicles must be removed to designated parking OUTSIDE THE PARK behind the City Pool or other parking by 9:30 am both Saturday and Sunday. A park shuttle will be provided.

--SEE BACK OF PAGE FOR MORE INFORMATION--



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## Rules and Regulations

### CONTINUED...

**TRAILERS:** Trailers are NOT allowed in the park area during POW-WOW unless otherwise approved. High clearance vehicles will be destroyed by trees. I'm not kidding.

**NO 18-WHEELERS OR ATV'S**

**OVERNIGHT SECURITY:** Provided Friday & Saturday nights. No one is allowed in the park/vendor area (even vendors) from 6 pm until 7:00 am. **This means sleeping in your exhibitor's spot is prohibited.**

**OVERNIGHT CAMPING:** Friday night is just outside park on Cherokee Street (no hook-ups available) and inside the park Saturday night (after cook-off) at \$20 per night (1<sup>st</sup> come 1<sup>st</sup> served and as room allows)

**DOG GUIDELINES: We get it, dogs are super cute and fun but please be aware of the following information:**

*According to the City Ordinance, only a vendor or participant in the POW-WOW may bring a dog into the park (under 15 pounds) with the following stipulations:*

- The dog must remain on a short leash at all times.
- The owner of the dog must have proof of current immunizations, etc.
- The dog must remain in the area where the owner is participating and may not leave that area unless leaving the park.
- NO dogs allowed in the food area.**
- Walking or carrying the dog to any other area of the park will not be allowed.
- A dog must be attended by an adult of 18 at all times.
- The owner of the dog must be responsible for picking up and disposing of all animal waste.
- \*Any dog owner not abiding by these rules will be asked to leave and will not be invited back!

**The public will not be allowed to bring any dogs into the park.**

### BANNED ITEMS:

*For safety concerns and respect for vendor's merchandise, the following toy/novelty items will be banned from sale during the Comanche County POW-WOW:*

1. Hand blasters, snappers, poppers
2. Disappearing ink
3. Champagne or bottle poppers
4. Water weenies
5. Silly String, violent-like toys
6. Fake cigarettes of any kind
7. No type of pornographic items
8. Potato/Marshmallow guns or shooters
9. Water, cork or dart guns
10. Smoke bombs and stink bombs
11. Chemical or exploding items
12. Any sharp or dangerous toys, **NO SWORDS OR KNIVES!**

**The POW-WOW is a Native American themed event only.  
IT IS NOT A TRADITIONAL NATIVE AMERICAN POW-WOW.**

***\*\*Checks will be cashed on or after Friday, April 1, 2016.\*\****

## #PowWowPride2016

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